

CITY OF BOSTON
Minority/Women Business Enterprise Office
One City Hall Plaza, Room 800
Boston, MA 02201

MINORITY BUSINESS UTILIZATION FORM

Name and Number of Project: _____
Total Dollar Amount of Base Bid: _____
Name of General Bidder: _____
Address: _____
Telephone #: _____

Listed below is the MBE (Minority Business Enterprise), the services and/or supplies it will provide and the approximate amount of money it will receive. The General Contractor and this MBE intend to work together on the above named project in accordance with the terms of the Minority Participation Section of the City of Boston "Boston Residents Jobs Policy and Minority/Women Business Participation Compliance Contract Supplement for Bid Award Construction Contracts." If the MBE is not listed in the City of Boston Directory, a Certification Application completed by the non-certified MBE must be filed with the Minority/Women Business Office. Submit to the Minority/Women Business Office, One City Hall Plaza, Room 800, within five (5) business days after notification by the Awarding Authority.

Name: _____	Scope of work to be performed and/or supplies to be provided: _____
Address _____	_____
_____	_____
Phone: _____	Amount: \$ _____

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY. A PRINCIPAL OF THE MBE AND THE GENERAL CONTRACTOR MUST SIGN THIS FORM. IF THE GENERAL CONTRACTOR IS SIGNING ON BEHALF OF THE MINORITY BUSINESS, AUTHORIZATION TO DO SO SIGNED AND DATED BY A PRINCIPAL OF THE MBE MUST BE ATTACHED TO THIS FORM.

General Contractor	Minority Business Enterprise
Signed: _____	Signed: _____
Title: _____	Title: _____
Date: _____	Date: _____

*Please attach additional forms if other MBE Enterprises are needed.

NOTE: This Form must be submitted by the General Contractor to the M/WBE Office within five (5) business days after notification from the Awarding Authority.

CITY OF BOSTON
Minority/Women Business Enterprise Office
One City Hall Plaza, Room 800
Boston, MA 02201

WOMEN BUSINESS UTILIZATION FORM

Name and Number of Project: _____
Total Dollar Amount of Base Bid: _____
Name of General Bidder: _____
Address: _____
Telephone #: _____

Listed below is the WBE (Women Business Enterprise), the services and/or supplies it will provide and the approximate amount of money it will receive. The General Contractor and this WBE intend to work together on the above named project in accordance with the terms of the Minority Participation Section of the City of Boston "Boston Residents Jobs Policy and Minority/Women Business Participation Compliance Contract Supplement for Bid Award Construction Contracts." If the WBE is not listed in the City of Boston Directory, a Certification Application completed by the non-certified WBE must be filed with the Minority/Women Business Office. Submit to the Minority/Women Business Office, One City Hall Plaza, Room 800, within five (5) business days after notification by the Awarding Authority.

Name: _____	Scope of work to be performed and/or supplies to be provided: _____
Address _____	_____
_____	_____
Phone: _____	Amount: \$ _____

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY. A PRINCIPAL OF THE MBE AND THE GENERAL CONTRACTOR MUST SIGN THIS FORM. IF THE GENERAL CONTRACTOR IS SIGNING ON BEHALF OF THE WOMEN BUSINESS, AUTHORIZATION TO DO SO SIGNED AND DATED BY A PRINCIPAL OF THE WBE MUST BE ATTACHED TO THIS FORM.

General Contractor	Women Business Enterprise
Signed: _____	Signed: _____
Title: _____	Title: _____
Date: _____	Date: _____

*Please attach additional forms if other WBE Enterprises are needed.

NOTE: This Form must be submitted by the General Contractor to the M/WBE Office within five (5) business days after notification from the Awarding Authority.